

Grades

A+ Lesson List

Find student in A+ or on the connector and check assessments A and B for a 20% increase.

Click on a lesson to see the date that they started the class.

Use connector to see student's progress. Or on A+ (Rt. Click on the students name and go to reports and click on reports-activity-student progress.)

Fill out the spreadsheet using the information on the connector. You will need to grade the notebook and put that grade in for notes. Make sure you mark the actual day on the rubric, excel sheet and the A+ lesson list.

Spreadsheet. Student should have last name, first on all documents.

Find the excel spreadsheet rubric on your USB drive.

Fill in the student name at the bottom, the avg high score % from the A+ report or connector in the score box as you go up the right side. NOT THE BOX AT THE TOP, the final exam score in THE BOX AT THE TOP, and the beginning and end date of the class. Over on the far right there is a section that has a box where you put the scores for notes, attendance and completion. Only put a percent for notes if you actually have notes.

Otherwise it is Zero. Attendance should be participation and is where you can put what you think the student deserves. These will show up in the grading box on the left. **SAVE AS STUDENT NAME IN FRONT OF THE CLASS SO YOU HAVE A RECORD OF THEIR GRADE IN YOUR CLASS.**

Grading rubric

Find the grading rubric in the correct class on your USB drive.

Transfer the pacing information from the pacing sheets you have in your folder to the top of the rubric. Or include a copy of the pacing sheet in the grading packet.

I usually write a note of explanation right under this section to explain the grade or just add a good comment.

Type in last name first, beginning date and ending date.

Transfer information from the left grading box in the excel rubric to the grading rubric. **SAVE AS STUDENT NAME IN FRONT OF THE CLASS SO YOU HAVE A RECORD OF THEIR GRADE IN YOUR CLASS.**